



0800 130 3811

HIRE BOOKING AGREEMENT

An agreement made this day (as date below) between...(YOUR NAME) hereinafter called the PROMOTER, and Chris Green, hereinafter called the SUPPLIER, under which the PROMOTER engages the SUPPLIER, and the SUPPLIER accepts to supply the agreed equipment, at the salaries, and on the date(s) shown on this agreement, and subject to the terms and conditions as printed on the reverse of one copy.

(1) Address of PROMOTER: (YOUR ADDRESS)

..... Telephone number:

(2) Address of Supplier: Green Acres, 8 School Rd, West Hanney, Oxon OX12 0LA

Telephone Number: 0800 130 3811 E-mail: info@cgevents.co.uk or cgdjevents@gmail.com

(3) Venue and Address: Telephone number:

(4) Date required Occasion.....

(5) Delivery/pickup times: FROM:pm/am TO:pm/am.

(6) Agreed fee payable for the time of hire as stated in (5) above £.....

(7) A booking deposit of £..... must be paid with the return of this agreement, or on the night if agreed.

(8) The balance of the fee of £..... as stated in (6) above to be paid on the performance day, or as agreed.

PLEASE SIGN AND RETURN WITH DEPOSIT (IF & AS APPROPRIATE)

This agreement must be returned to the address stated in (2) above within fourteen days of receipt, along with a booking deposit as stated in (7) above.

I THE UNDERSIGNED ACKNOWLEDGE THAT I HAVE READ THE ABOVE DETAILS, AND AGREE WITH THEM, AND HAVE ALSO READ THE TERMS AND CONDITIONS AS PRINTED ON THE REVERSE OF THE COPY OF THIS AGREEMENT, AND IN SIGNING, AGREE TO ADHERE TO THEM.

Signed, for and on behalf of the PROMOTER

Signed, for and on behalf of the SUPPLIER

(YOUR NAME).....

CGEVENTS.CO.UK.....

Date:.....

Date:.....

TERMS AND CONDITIONS

1. The PROMOTER will ensure adequate access to the performance area and parking space nearby for the set up and removal of all equipment at no charge.
2. If either party cancels the booking, that party shall pay to the other by way of liquidated damages a sum equal to the advance payment or, if cancellation occurs within thirty (30) days of the engagement, a sum equal to the full fee for the booking.
3. Whilst the SUPPLIER will use its best endeavours to attend the function, should it for any reason outside its control be prevented from doing so, then the SUPPLIER reserves the right to arrange for a suitable alternative to appear in its place so that the function can proceed.
4. The PROMOTER will allow the SUPPLIER adequate setting up time prior to the performance, and sufficient time afterwards to dismantle and remove the equipment from the venue. If the equipment is to be left at the venue, the PROMOTER will be liable for any loss or damage, however caused, during such time as the equipment is at the venue.
5. Should the equipment be left at the venue, as in clause 4 above, and the SUPPLIER is for any reason prevented from gaining access to remove the equipment at a mutually agreed time, through no fault of the SUPPLIER, the PROMOTER will be liable for any additional expenses to cover further appointments to effect removal. Furthermore if the SUPPLIER is prevented from carrying out any other engagements due to being unable to collect the equipment, the PROMOTER will be liable for any expenses or loss of earnings thus incurred.
6. The SUPPLIER shall expect reasonable access to a properly earthed mains electricity supply of sufficient kilowatt rating to allow safe usage of the required equipment for the performance. If, in the opinion of the SUPPLIER, the power supply is inadequate, the SUPPLIER may reduce the amount of equipment accordingly, without prior consultation with the PROMOTER.
7. This is the standard form of agreement for equipment hire engagements as recommended and approved by "The National Association of Disc Jockeys".